

Item 4.1 Minutes

Edinburgh Integration Joint Board

9.30 am, Friday 18 November 2016

Waverley Gate, Edinburgh

Present:

Board Members: George Walker (Chair), Shulah Allen, Councillor Elaine Aitken, Colin Beck, Carl Bickler, Sandra Blake, Wanda Fairgrieve, Christine Farquhar, Councillor Joan Griffiths, Councillor Ricky Henderson, Councillor Sandy Howat, Kirsten Hey, Angus McCann, Rob McCulloch-Graham, Ian McKay, Michelle Miller, Moira Pringle, Ella Simpson, Richard Williams, Maria Wilson and Councillor Norman Work.

Officers: Nikki Conway, Wendy Dale, Gavin King, Tim Montgomery, Allan McCartney, Katie McWilliam, Ross Murray.

In attendance: Stephen Rankin (Care Inspectorate).

Apologies: Alex Joyce and Andrew Coull.

1. Kay Blair

It was advised that Kay Blair had submitted her resignation from the Joint Board and this would take immediate effect.

Decision

- 1) To note that Kay Blair had resigned from the Joint Board with immediate effect.
- 2) That the Chair write to Kay Blair to express thanks for her contribution towards the work of the Joint Board.

2. Minutes

Decision

To approve the minute of the Edinburgh Integration Joint Board of 16 September 2016 as a correct record.

3. Sub-Group Minutes

Decision

- 1) To note the immediate concern of the Audit and Risk Committee Chair regarding audit capacity and that a proposal on resource be presented to the next meeting of the Joint Board.

- 2) To note that Kay Blair would require to be replaced as a member of the Audit and Risk Committee.
- 3) To note the minute of meeting of the Performance and Quality Sub Group of 23 September 2016.
- 4) To note the minute of meeting of the Strategic Planning Group of 30 September 2016.

4. Rolling Actions Log

The Rolling Actions Log for 18 November 2016 was presented.

Decision

- 1) To approve the closure of actions 1, 8, 9 and 13.1.
- 2) To note that action 3 (Acute/GP visits) was still outstanding and to request that this be progressed.
- 3) To otherwise note the outstanding actions.

(Reference – Rolling Actions Log – 18 November 2016, submitted.)

5. Winter Plan 2016-17 and proposal for future use of Liberton Hospital

Joint plans for ensuring sufficient capacity over winter 2016-17 and contingency in the event of severe weather were outlined.

An update was provided on plans and proposals for the future use of Gylemuir Interim Care Facility and Liberton Hospital.

Decision

- 1) To note progress with winter planning.
- 2) To agree the proposal to utilise Liberton Hospital for those awaiting packages of care, in the interim, whilst the plans to enhance community care were implemented.
- 3) To request that an analysis of the impact of the interim measures be presented to a future meeting of the Joint Board.
- 4) To request that any required directions and related financial information be presented to the next meeting of the Joint Board.

(References – minute of the Integration Joint Board 20 November 2015 (item 5) report by the IJB Chief Officer, submitted.)

6. Whole System Delays – Recent Trends

An overview was provided of performance in managing hospital discharge against Scottish Government targets. Key reasons for delay were explained, and a number of work streams aimed at reducing delays were outlined.

It was advised that work was underway to develop a whole-system overview on a phased basis to assist with identifying the causes of delayed discharge. A target to reduce the number of individuals awaiting discharge to 50 by the April 2017 census was stated.

Decision

- 1) To note that whilst the change in reporting methodology for delayed discharge had resulted in higher numbers, there had been a significant increase in delayed discharge since June 2016 to the October 2016 figure of 201.
- 2) To note that a comprehensive range of actions was in place to secure a reduction in the number of people delayed. This included the new Care at Home contract, which aimed to improve recruitment and retention of the home care workforce by offering a rate of pay that was competitive with alternative industries such as retail, customer services and the private care market.
- 3) To note that given the complexity of the issue, a self assessment of the current approach in Edinburgh to tackling delays in transfer of care had been carried out utilising the best practice guidance contained within the Joint Improvement Team “Self Assessment Tool for Partnerships” (updated 2015) and The National Institute for Health and Care Excellence guidelines (Dec 2015) for “Transition between inpatient hospital settings and community or care home settings for adults with social care needs”.
- 4) That a future Joint Board Development Session on admission avoidance be scheduled.

(References – minute of the Integration Joint Board 16 September 2016 (item 8); report by the IJB Chief Officer, submitted.)

7. Financial Position to September 2016

The forecast year end position for the Joint Board and an overview of the financial position for the six months to September 2016 was detailed. This showed a six-month overspend at £3.9m, equivalent to a year-end overspend of £10.1m.

The forecast of a breakeven position was reliant on reaching an agreed position with NHS Lothian.

Decision

- 1) To note the financial position at the end of September 2016 – a cumulative overspend of £3.9m.
- 2) To note the forecast of a breakeven position was reliant on reaching an agreed position with NHS Lothian.

(References – minute of the Integration Joint Board 16 September 2016 (item 6); report by the IJB Chief Officer, submitted.)

Declaration of Interests

Christine Farquhar declared a non-financial interest in the foregoing item as a director of a service provider and guardian of a recipient of a direct payment.

8. Financial Planning Update

The final budget offer for 2016/17 from the City of Edinburgh Council and an update on the financial planning process for 2017/18 was provided.

Decision

- 1) To accept the delegated budget for 2016/17 proposed by City of Edinburgh Council subject to the conditions in paragraph 11 of the report by the Chief Officer.
- 2) To note that a proposal would be presented to NHS Lothian Board on the distribution of additional non-recurring resources, following which an updated offer was expected.
- 3) To agree interim arrangements for financial planning arrangements for 2017/18 as a step towards a process led by the Joint Board.
- 4) To note the potential financial implications of the strategic plan, including the risks inherent in current funding assumptions.
- 5) To agree the principle of carry forward of Social Care Fund monies to support investment in 2017/18.
- 6) To approve, pending agreed business cases, the indicative allocation of the social care fund presented in table 4 of the report by the Chief Officer.
- 7) That future financial planning arrangements for 2017/18 address the identified funding gap regarding prescribing.

(References – minute of the Integration Joint Board 16 September 2016 (item 6); report by the IJB Chief Officer, submitted.)

9. District Nursing – Verbal Update

Maria Wilson provided a verbal update on the work of District Nurses in the Lothian area. It was advised that additional succession planning measures had been implemented to help deal with an ageing workforce. This included establishing additional trainee posts, a training course at Queen Margaret University and a short life working group to explore potential solutions.

Decision

- 1) To note the verbal update.
- 2) That a summary be circulated to members of the IJB.
- 3) To note the intention to report in detail to the next meeting of the Joint Board.

10. Deputations

The Joint Board had previously agreed at its meeting on 20 November 2015 to pilot deputations at the Joint Board and its committees for 12 months. A review of the pilot period and a proposal that the current approach was maintained and incorporated into the IJB Standing Orders as part of the next annual review in January 2017 was submitted.

Decision

- 1) To agree to maintain the current procedures for deputations to the Joint Board until it was incorporated as part of the next annual review of Standing Orders in January 2017.
- 2) That information on deputations that had failed to meet the criteria be provided to board members.
- 3) To explore how effective community engagement could be built into the processes of the Joint Board.

(References – minute of the Integration Joint Board 20 November 2015 (item 8); report by the IJB Chief Officer, submitted.)

11. Capacity and Demand – Care Homes

An update on the work being taken forward for care home capacity, as requested at the Joint Board Development Session on 19 August 2016, was provided.

Decision

To accept the Chief Officer's report as assurance that the Edinburgh Health & Social Care Partnership (EHSCP) was taking a whole system approach to improve the effective use of resources to improve pathways for people, and understood the care home landscape, with processes in place to determine the future capacity and demand requirements.

(Reference – report by the IJB Chief Officer, submitted.)

12. Royal Edinburgh Hospital Phase 1 - Managing Delayed Discharges and Community Infrastructure

An update was provided on the actions being taken to ensure that on opening in January 2017, Phase 1 of the Royal Edinburgh Hospital (REH) re-provision was able to manage admissions and discharges in equilibrium with the reduced bed capacity and for this to be sustained.

It was advised that without delays to discharge, the planned capacity of the REH would be in line with the accepted business case for Phase 1 which saw a reduction of 10 older people's mental health beds and 7 adult mental health beds.

Decision

- 1) That priority be given by Edinburgh Health and Social Care Partnership (EHSCP) and Royal Edinburgh and Associated Services (REAS) to ensure the required enhanced community infrastructure to prevent people from being admitted to hospital, reduce the length of admission and avoid delays at the point of discharge from hospital.
- 2) To note and support the work of the Royal Edinburgh Hospital Phase 1 Delivery Group chaired by Alex McMahon, Nurse Director and Executive Lead for REAS as detailed in Appendix 1 of the Chief Officer's report.
- 3) To note the actions being taken by the EHSCP and REAS partners to achieve sustainable pathways of care for adults and older people with mental health problems.
- 4) To support the Strategy, Planning and Quality Manager for Mental Health and Substance Misuse to urgently develop a Business Case which outlined the proposed developments, the timeline and the costs. This case would be submitted to the IJB Strategic Planning Group for scrutiny prior to submission to the IJB for approval.
- 5) To receive a further update at the Joint Board meeting in January 2017. This should include the most up-to-date RAG status of the Phase One implementation plan (as presented at appendix 1 in the Chief Officer's report).

(References – minute of the Integration Joint Board 16 September 2016 (item 9); report by the IJB Chief Officer, submitted.)

13. Performance and Quality Sub-Group

An overview of the activity of the Performance and Quality Sub-Group and the main topics for forthcoming meetings was detailed.

Decision

- 1) To note the progress being made by the Performance and Quality Sub-Group.
- 2) To consider the final draft of the annual performance report at a Joint Board Development Session prior to being presented for approval at a formal meeting.

(References – minute of the Integration Joint Board 13 May 2016 (item 12); report by the IJB Chief Officer, submitted.)